Submission Instruction Using Microsoft CMT

1. Paper Submission for Review

Authors must create an account on Microsoft CMT. Use your credentials to log in to the CMT website. To make a submission, click on "**Create New Submission**" within the "**Author Console**," which will be visible when submissions are open. If submissions are closed, the "Create New Submission" link will not be available.

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After clicking on the "**Create New Submission**" link, you'll be directed to a submission form. Here, you must provide all the required details, including the paper's Title, Abstract, list of Authors, and upload your paper in either **PDF or Word format**.



You need to add all authors by entering their email addresses and clicking "Add" button. If the author is already registered, their information will appear automatically. Otherwise, you can provide additional details in the fields that appear for unregistered authors.

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2. Camera-ready Submission after Acceptance

Once your paper is accepted, you will be required to submit the camera-ready version through CMT. "Camera-ready" refers to the final version of your paper, which is prepared for publication without any further modifications. Please ensure that you have addressed all the comments provided by the reviews to prepare your camera-ready paper. Also, follow the paper formatting guidelines available on our conference website.

Log in to CMT portal using your registered email and password. Once logged in, you will see the Author Console. Make sure you select your **role as author**. To view the comments by the reviewers, click on the "**Reviews**" shown in blue box. From the following console, click on "**Create Camera Ready**

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Springer Conference

If the conference proceedings are published by Springer, then you are required to submit the following three mandatory files for the camera-ready version:

- 1. Original Source Files of Paper(Latex as a ZIP or Word)
- 2. PDF Version of Paper
- 3. Completely Filled and Signed Copyright Form

IEEE Conference

If the conference proceedings are published by IEEE, then you are required to perform two tasks:

- A. You need to upload the camera ready paper in PDF format to CMT.
- B. To submit the IEEE copyright form submission, you need to click the link from within the camera ready instruction shown below. This will automatically take you to IEEE Copyright submission page.

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3. Upload All Materials to CMT

In the "**Create Camera Ready Submission**" console, you can drop all your files or upload them by clicking the "**Upload from Computer**" button. Check the required checkboxes and then click on the "**Submit**" button. Please note that you can upload a maximum of 3 files with a file size not exceeding 50 Mb. The system only accepts **doc**, **docx**, **pdf**, **zip**, **or rar** file formats.

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